



Hannah More Primary School

24th August 2020

Dear Parents,

I hope you have had an enjoyable summer. I was very lucky to be able to get a break in France and it was lovely to do nothing at all for a week except spend time on the beach and swimming!

As I am sure you will know, the Government expects all children to return to school full time in September. You can [read here](#) information from the chief medical officer about why this is important.

I am very much looking forward to going back to a more normal way of being. I have been planning with Mr Webster how we can make things as safe as possible for the children to return to their learning. This letter outlines those plans.

How will classes be organised?

We will continue to operate 'bubbles' as we did from June. In September each year group will be a bubble and they will not mix with children from other year groups. In your child's bubble will be;

- the other children,
- the teachers of both classes
- the learning support assistant
- possibly extra learning support staff to support individual children
- the lunchtime staff allocated to your year group
- Extra teachers will also come into your child's bubble. Mr Rossetti will teach PE and other staff will cover when the teacher is having time to plan. These teachers will be careful to maintain a reasonable distance from the children.

Within the bubble children will have their own equipment – pencils, rulers etc to reduce the amount of sharing required. However, we will not be able to maintain social distancing within the bubble.

Breaktime will be staggered – two year groups will go out together but use different parts of the grounds.

Lunch time will extend to run over two hours;

- Reception, Year 1 and Year 2 eat lunch and play between 11.45 and 12.45.
- Years 3, 4, 5 and 6 eat lunch and play between 12.45 and 1.45

Each year group will have toilets that are allocated to them and not shared with other year groups.

Hand washing and good hygiene practices will taught and implemented every day.

Breakfast Club and More4Kids after school club

Breakfast club will run every day from the sports hall between 8 and 8.25am. Tables will be laid up for each year group and children will have to sit on the relevant table. Children coming to breakfast club will need to enter the school through the main office door entrance. Unfortunately, at this time we cannot allow parents to attend breakfast club. When breakfast club has finished Mr Rossetti will take children outside for a short time before sending them to their classes at 8.40am.

More4Kids Club will run as normal. Parents can book and pay for their M4KC spaces online. Staff will make as much use as possible of the outdoor space to reduce the risk of infection. Children will be brought to the gate to be picked up.

Bringing children to school and collecting them

Children in Year 6 should come into school via the main office entrance. All other children should come through the main pupil gate. Parents should then leave via the ball court gate onto Jubilee Street.

To reduce the risk of a very busy start and end to the day, not all children will arrive at the same time. These staggered times do not apply to children attending breakfast club or M4KC.

We have divided families into Group A and B. These groups have not changed since June but we will text you information about which group your family is.

Group A families should arrive at school at 8.40am and collect at 3pm

Group B families should arrive at school at 8.55am and collect at 3.15pm

Once on the school premises children will enter school as follows:

Reception: through the gate to the Ladybird outdoor area

Year 1: through the gates to the Year 1 outdoor area

Year 2: via the entrance by the main gate and through the hall

Year 3: via the entrance by the main gate and up the west tower stairs

Year 4: via the entrance to the East corridor and up the main stairs

Year 5: via the entrance to the East Corridor and up the main stairs

Year 6: Up the north tower stairs

Children will be brought downstairs by a teacher at the end of the day. Parents should arrive to pick up via the entrance to the ball court on Jubilee Street. They will then leave the premises via the main pupil entrance. This one way system reduces the risk of infection. Pick up points are as follows:

Reception: gate to Reception outdoor area

Year 1: gates to the Year 1 outdoor area

Year 2: tables by the beach.

Year 3: the oval

Year 4: the pond

Year 5: the area by the basketball hoop

Year 6: the FRONT of school by the main entrance

We cannot allow parents in to school either at the start or end of the school day. If you wish to discuss something with the class teacher please let them, or another member of staff know and we will ensure that tea

Do children need to wear uniform?

Yes. Children should wear full uniform and have the correct PE kit when they return. Friends of Hannah More has secured some funding to help people to buy new uniform if they are struggling. [Click here for more information and the application form](#). The school office will be open to buy new items between 10am and 2pm on Thursday 27th and Friday 28th August.

Clubs

There will not be any clubs at Hannah More in Term 1. We will update you with plans for later in the year as they develop.

Meet the Teacher and Get to Know You meetings

Meet the Teacher meetings will be replaced with an information sheet to let you know what to expect from your child's new class.

Get to Know You meetings will be very important this year because we want to hear about how your child has been in the last 6 months. These will happen by phone in the second week of term.

There will be staff members around in the playground at the start and end of the school day, to direct you and to answer any questions you may have. Teachers will also make sure everything is explained carefully and calmly to children.

Thank you for your support at this difficult time. We look forward to seeing you on Wednesday 2nd September.

Sue Ramsay, Headteacher.

